

Addendum # 1

Date Issued:
August 19, 2025

RFP: **Child Care Operator**

To: All bidders

Subject: **Project Questions**

In response to inquiries regarding the above noted RFP the Town of Creston is issuing the following addendum information.

1. **SUBMISSION DATE EXTENDED:** The submission date for proposals has been extended to Wednesday, September 17th with proposals to be submitted prior to 3pm Pacific Time.
2. **OPERATING MODEL:** The primary contractor will assume responsibilities for overseeing the child care operations and the lease agreement with the Town and will ensure that the requirements as identified in the RFP are met – i.e. completing annual reports, ensuring compliance with provincial affordability programs.

The required child care licenses can be held fully by the primary contractor or can be held by the primary contractor and by subcontractors for any licensed services the subcontractor provides.

3. **NOT-FOR-PROFIT STATUS:** Contractors and subcontractors must all be registered not-for-profit organizations.
4. **DURATION:** The duration of the operating agreement will be agreed upon by the Town and successful proponent, with a minimum agreement of five years. The Town recognizes that a phased approach may be required to bring service delivery to meet full capacity of the facility.

The Town intends to use the facility as a child care centre for the life of the building, which will be new at the opening of the child care centre.

5. **CHILD CARE SPACES:** The Town is committed in its agreement with the Province to 110 new child care spaces to be offered at the facility. Spaces from existing child care services cannot be transferred to the new facility.

The Town recognizes the shortage of trained ECE's and the high demand for staff in the region. To address the potential staff shortage, proposals can include a multi-year phased approach to full capacity operations based on staffing requirements and recruitment.

End of Addendum 1.